

Scanning & Indexing

Trusted and Timely Document Conversion

HEALTH INFORMATION TECHNOLOGY

Moving medical data from paper-based charts or legacy-system electronic records to a target EHR system requires the thorough and careful coordination of many evolving parts. Our team of experienced and passionate professionals partners with hospitals and healthcare facilities to provide digital medical record and healthcare document conver-

sion solutions. Our customized approach focuses on managing clinical workflows and the immediate information needs related to the delivery of patient care. We provide expertise and guidance in the health information management field to ensure efficiency, accuracy, timeliness and value.

Document conversion starts with a **smart scanning** program that utilizes best practices and high-volume solutions. The Intellis team is well versed in all record input areas, including paper charts, physician office records, clinic, loose test reports, and digital records from outdated document management systems, along with countless other source documents.

Maintaining HIPAA compliance throughout the entire scanning process is of utmost importance. Our document conversion team adheres to strict conversion standards, policies, and procedures that protect patient privacy and maintain a secure and expeditious process.



▲ SCANNING AND INDEXING ▼

Reliable and timely medical record document indexing is instrumental to putting the right document in the care provider's hands at the right time. Effective document delivery directly impacts patient care. Studies, test results, imaging, medication lists, and other critical documents must be indexed and categorized into the correct location within the electronic health record. Time is of the essence as providers need decision-making documentation instantly.

Attributable to our years of experience converting millions of documents, Intellis developed and perfected the industry's best practices for medical document indexing. We address the complexities of paper records, multiple electronic input gateways, and document sources.



To learn more about Intellis Document Conversion Services, contact: sales@intellisIQ.com

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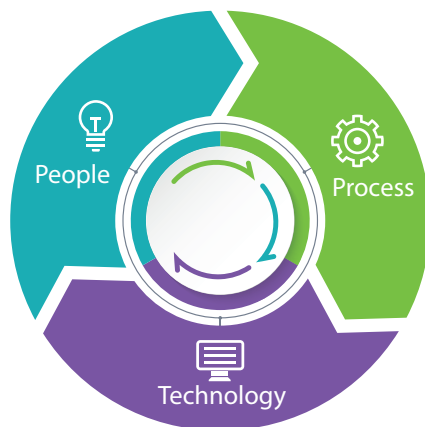
The Benefits of a well-planned scanning and indexing process - *The Intellis Difference*

- Develops a full and complete document conversion workflow
- Proven HIPAA compliance
- Increases security by adding data-based permissions
- Increases efficiency of patient care delivery
- Improves physician and care provider access to patient EHR
- Increases ability to instantly locate necessary documents during a patient encounter
- Improved revenue cycle efficiency
- Accelerates workflow and processes with emphasis on precision and quality
- Facilitates a complete and compliant patient EHR
- Tailored for specific business goals, budget and turnaround requirements

Levels of Service:

- Full Service Scanning Outsource
- Remote Indexing Only
- On Call – as needed services (internal resource coverage, temporary backlogs)

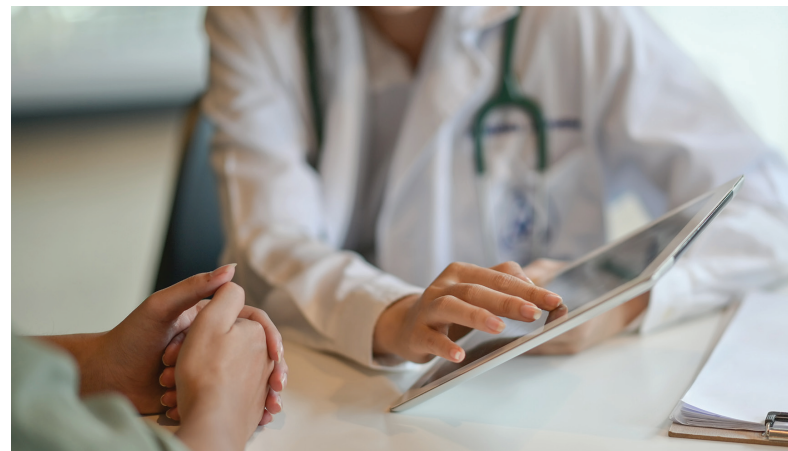
People. Process. Technology.



People: At Intellis, our experienced imaging specialists accelerate the EHR conversion process with precision. Our document conversion team has converted millions of documents to electronic format in some of the largest academic health systems across the nation.

Process: Leading the way with our best practices model for document conversion. From paper to accurately indexed digital document, our proven methodologies get the job done with precision and a vigorous pace.

Technology: we have experience working with all major EHR systems, including EPIC, Allscripts, NextGEN, Soarian, Cerner, Meditech, McKesson, Siemens, and GE Centricity.



IQ Healthcare Advisory Solutions

Revenue Cycle and Health Information Services

- Medical Coding
- Medical Coding Audits
- Department Operational Assessments
- Chargemaster Engagements
- Risk Adjustment/HCC Coding and Auditing
- Denials Management

Clinical Documentation and Quality Services

- Second Level Reviews
- Query Reviews
- CDI Department Assessments
- IP and OP Program Implementation
- IP and OP CDI Review Process
- PSI and Mortality Review/Committee Implementation

Health Information Technology Services

- Master Patient Index Clean-up
- Clinical Data Abstraction
- Scanning & Indexing
 - EMR Implementation
 - HIMMS Stage 7 Point of Care
- EPIC Implementation and Management
- OnBase Implementation and Management

Education and Training Services

- Medical Coding
- Clinical Documentation Integrity
- Provider Education
- Annual Coding Updates